



AUSTRALIS  
BUSINESS  
SCHOOL

## Genuine Student Assessment Form



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## 1 Instructions

Please read this information before you complete the form.

### Purpose of this form

Australis Business School must check that every international applicant is a Genuine Student.

The information you provide helps us understand your background, your study plans, and your financial capacity for study in Australia.

### How to complete this form

- You may complete this form by typing on a computer or by printing and writing by hand.
- If you write by hand, use clear block letters and a dark pen.
- Write all answers in your own words. Agents may explain questions, but must not write or change your answers.
- Use clear English. Short, simple sentences are acceptable.
- Answer every question. If a question does not apply to you, write "Not applicable".
- Provide accurate information and correct dates based on your records.
- Attach all required documents listed in the checklist.
- Check your answers before you submit the form.

### If you need more space

- If you need more space for an answer, use a separate page.
- On each extra page write your full name, the section number and question number, and the date.
- In the form, write "See attached page" for that answer.

### How to submit this form

Submit this form and all supporting documents as instructed by Australis Business School. For example:

- If you are applying through an education agent, provide the completed form and documents to your agent to lodge with your application.
- If you are applying directly, send a scanned copy of the signed form and documents to: [admissions@australis.vic.edu.au](mailto:admissions@australis.vic.edu.au).

Keep a copy of the completed form and all documents for your own records.

### Important information for students

- Your answers must reflect your real study intentions and personal circumstances.
- You must be able to explain why you chose this course, why you chose Australia, and how the course supports your future plans.
- You must show that you have enough funds to study and live in Australia.
- Information in this form may be checked and may be shared with Australian government agencies if required by law.
- Providing false or misleading information can affect your enrolment and may affect your visa application.

### Important information for agents

- Make sure the student understands all questions before they answer.
- You may guide the student, but you must not write or edit their answers.
- Ensure the form is complete and that all required evidence is attached before submission.
- If you notice incorrect or inconsistent information, ask the student to correct it before submitting the form.

## 2 Applicant Details

<b>Title</b>		<b>Gender</b>	
<b>Full name (as shown in passport)</b>		<b>Citizenship</b>	
<b>Date of Birth</b>		<b>Email</b>	
<b>Passport Number</b>		<b>Phone</b>	
<b>Address in Home Country</b>			
<b>Address in Australia (if available)</b>			
<b>If you are using an education agent, complete below:</b>			
<b>Agency Name</b>			
<b>Agent Email</b>			
<b>Agent Phone</b>			

## 3 Academic Background

Please list all your study from secondary school onwards. Attach certificates and transcripts for each qualification.

### 3.1 Education History

<b>Year Completed</b>	<b>Qualification</b>	<b>Institution</b>	<b>Country</b>	<b>Completed/ Ongoing/ Withdrawn</b>



### 3.2 English Language Proficiency

English Test Taken	<input type="checkbox"/> IELTS <input type="checkbox"/> PTE <input type="checkbox"/> TOEFL <input type="checkbox"/> Other
Test Score	
If no test taken, explain how you meet the English requirement:	

### 3.3 Explanation of study gaps

If you had any study gaps longer than three (3) months, explain the reason for each gap.

Start Date of Gap	End Date of Gap	Reason for Gap	Evidence Attached (yes/no)

### 3.4 Changing study field (if applicable)

If your chosen course is different from your previous study or work area, explain why you want to change your field. Describe your research into this new pathway and why it suits you now.

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## 4 Employment History

List your work experience for the last 10 years:

Employer Name	Job Title	Full-Time /Part-Time	Start Date	End Date	Evidence Attached (Yes/No)



If you have no work history, explain activities relevant to your study intentions:

## 5 Immigration and Visa History

Provide full and accurate information about your visa history. Attach documents for any visa refusal, cancellation, or review.

### 5.1 Australian Visas

Have you ever applied for any Australian visa?

Yes

No

List all Australian visas applied for or held:

Visa type	Granted / Refused / Ongoing	Dates	Evidence Attached (Yes/No)	Comments

### 5.2 Overseas Visa Refusals or Cancellations

Have you ever had a visa refused or cancelled for any country?  Yes  No

If yes, provide details and attach documents:

### 5.3 Travel History

List countries visited in last 10 years and the purpose of travel:



## 5.4 Administrative Review Tribunal (ART) or Court Matters

Do you have any current or past ART or court reviews about visas?

Yes

No

If yes, provide details and attach documents:

## 6 Family and Personal Circumstances

Provide accurate information about your family and your personal situation. This helps us understand your ties to your home country and your circumstances in Australia.

### 6.1 Family in Your Home Country

Name	Relationship	City and Country	Living with you? (yes/no)	Occupation

### 6.2 Family in Australia

Name	Relationship	Visa Type	City	Occupation

### 6.3 Dependents

Do you have a spouse or children?  Yes  No

If yes, list them below.

Name	Relationship	Age	Staying in home country or coming to Australia?	Who will support them financially?

## 7 Genuine Student Questions

- Write your answers in clear English.
- Maximum 150 words per question.
- Use your own words. Do not copy text from websites, agents, or AI tools.
- Give specific details that explain your real plans and circumstances.

### Q1. Describe your current circumstances.

Include information about your family situation, community ties, work, study, financial situation, responsibilities, and anything else important in your daily life.



**Q2. Explain why you want to study this course in Australia at Australis Business School.**

Show that you understand the course content, entry requirements, skills you will gain, and how you researched Australis and living in Australia. Describe why this course is suitable for your level of study and career goals.

**Q3. Explain why you are not studying this course in your home country.**

If a similar course is available in your home country, give clear reasons why it does not meet your needs. You may include differences in course quality, content, recognition, or career outcomes.



**Q4. Explain how this course will benefit your future.**

Describe your career plans after graduation, expected job roles, industries, career pathways, and any expected salary or employment advantages. Show how the course fits into a logical plan.

**Q5. Provide any other relevant information.**

Include anything else that supports your intention to study genuinely, such as previous research, long-term goals, reasons for choosing this study pathway, or other important circumstances.



## 8 Financial Capacity Assessment

You must show that you have enough funds to pay tuition fees, living costs, travel, and support any dependants (if applicable) during your studies in Australia. Provide clear evidence such as bank statements, income documents, or loan approval letters.

To help you estimate realistic living expenses, you may use the official [Study Australia Cost of Living Calculator](#). Actual costs vary depending on accommodation, location, transport, and lifestyle. The figures below are **minimum benchmarks** and may be different to actual costs.

### 8.1 Required funds for the first 12 months (minimum benchmark)

Items	Amount (AUD)
Living costs – student (12 months)	\$29,710
Living costs – partner/spouse (if applicable)	\$8,574
Living costs – each child/dependant (if applicable)	\$3,670
Tuition fees – first 12 months of your course	Enter course fee amount: _____
Overseas Student Health Cover (OSHC)	Enter total OSHC premium: _____
Travel costs (return airfare)	Enter estimated amount: _____
<b>Total required funds (minimum benchmark)</b>	

These figures reflect commonly used financial benchmarks for international students in Australia. Students should plan for a reasonable standard of living, as actual costs may be higher depending on individual circumstances.

### 8.2 Available funds

Source	Name	Relationship	Annual income (local currency)	Evidence attached (yes/no)	Bank statements attached (yes/no)
Sponsor 1					
Sponsor 2					
Sponsor 3					
Applicant's own savings					
Education loan (if applicable)				Loan approval letter attached: yes/no	



### 8.3 Explanation of bank deposits

If there are large deposits in the last 3 months, explain the source:

### 8.4 Total funds summary

Total required funds	\$
Total available funds	\$
Difference	\$

If your available funds are lower than the required amount, explain how you will meet the shortfall:

## 9 Document Checklist

Attach clear copies of the following:

- Passport identity page
- Academic transcripts and certificates
- English test results (if applicable)
- Employment evidence (pay slips, contracts, employer letters)
- Bank statements (minimum last 3 months)
- Available funds evidence for each sponsor, applicant's own savings, education loan (if applicable), including income evidence for each sponsor (e.g. tax returns, pay slips, business documents), bank statements, etc.
- Visa outcome letters (all countries)
- ART or court documents (if relevant)
- Resume or CV
- Certified translations of documents not in English
- Any other supporting documents

## 10 Student Declaration

Please read this carefully. You must sign this declaration for your application to be assessed.

I declare that:

1. All information I have provided in this form is true, complete, and correct.
2. All documents I have attached are genuine and have not been changed or falsified in any way.
3. All answers in this form are my own work. No other person, agent, or AI tool has written or edited my answers.
4. I understand the Genuine Student requirement and I confirm that my main purpose in applying to study at Australis Business School is to gain an education in Australia.
5. I understand that inaccurate or incomplete information can affect my enrolment and may affect the outcome of my student visa application.
6. I give permission to Australis Business School to verify any information or documents I have provided.
7. This includes contacting:
  - education institutions
  - employers
  - financial institutions
  - sponsors
  - government agencies
8. I understand that translations must be accurate. If a translation is incorrect or incomplete, this may affect my application.
9. I understand that the information I provide may be shared with Australian government agencies if required by law.
10. If my circumstances change, including changes to my financial situation, family situation, or visa status, I will inform Australis Business School immediately.
11. I understand that providing false or misleading information may result in:
  - withdrawal of my offer
  - cancellation of my enrolment
  - reporting to government authorities

<b>Full Name</b>	
<b>Signature</b>	
<b>Date</b>	



## 11 Agent Declaration (if an agent is involved)

This section must be completed by the education agent who assisted the student.

I declare that:

1. I have explained all questions in this form to the student and I am satisfied that they understand what is required.
2. The student wrote all answers in this form in their own words.
3. I have not written, edited, or changed any of the student's answers.
4. I have sighted the student's original documents where possible (passport, academic records, financial evidence, employment documents).
5. To the best of my knowledge, the documents provided appear to be genuine and consistent with the information in this form.
6. I have not knowingly submitted false, misleading, or incomplete information on behalf of the student.
7. I have explained the Genuine Student requirement to the student, including the importance of providing truthful and accurate information.
8. I believe the student intends to genuinely study in Australia and is suitable for the course they have selected.
9. I understand that Australis Business School may contact me for further information about this application if required.

<b>Agent Name</b>	
<b>Signature</b>	
<b>Date</b>	